



The City of Morgantown

389 SPRUCE STREET
MORGANTOWN, WEST VIRGINIA 26505
(304) 284-7431 TDD (304) 284-7512
www.morgantownwv.gov

March 21, 2014

**RE: CU14-02 / M & J Property Holdings / 484 Harding Street
Tax Map 11, Parcel 141**

Dear Property Owner:

The City's Planning and Zoning Code requires notification of property owners within two-hundred (200) feet of a site where certain land development and/or land use decisions are required by the Planning Commission or Board of Zoning Appeals.

Michael Saab, on behalf of M & J Property Holdings, seeks conditional use approval to develop a "Private Parking Lot" use located at 484 Harding Street. A map is enclosed with this letter illustrating the location of the subject site.

The **Board of Zoning Appeals** will consider this request at a public hearing on:

**Wednesday, April 16, 2014 at 6:30 PM
City Council Chambers, City Hall, 389 Spruce Street**

Project Description:

The petitioner seeks to raze the existing building and develop a parking lot on the subject property that will be used by the Islamic Center of Morgantown, which is located at 434 Harding Avenue. "Private Parking Lot" uses within the R-3 District require conditional use approval by the Board of Zoning Appeals.

Should you have any questions concerning this petition or require special accommodations to attend the hearing noted above, please call the Planning Division at 304-284-7431 or email to shollar@cityofmorgantown.org. Written comments may be submitted to this email address or by mail to the Planning Division address noted above.

The agenda for this hearing and related staff reports will be posted on the City's website, www.morgantownwv.gov, approximately one week before the hearing.

Respectfully,

Stacy Hollar
Executive Secretary

Enclosure: Site map

CASE NUMBER:
CU14-02 / M&J Property Holdings / 484 Harding Street

